

PRIVATE VENUE RENTAL AGREEMENT WILDWOOD GARDEN SHOPPE & NURSERY

6 10th Avenue, Shalimar FL 32579
(850) 797-3678 | info@wildwoodbyaranda.com

An venue reservation is **not confirmed** until client receives confirmation e-mail with receipt of payment.

Wildwood Garden Shoppe & Nursery is a fast paced retail plant nursery. Due to the nature of the industry, this venue space is best suited for teens and adults as there are small rocks present, toxic plants and chemicals in close proximity. Caution should be used with small children while at our nursery. If you have any questions you may contact Amanda at (850) 797-3678.

Please email the signed agreement and event payment in full to info@wildwoodbyaranda.com or drop off/mail to 6 10th Avenue, Shalimar, FL 32579.

Name: _____

Phone: _____

Email: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Event Name _____

Event Theme _____

ex: Nautical &
Navy

We will do our best to coordinate the plants around the table to fit your theme, however our inventory is always changing so specific plant styling will vary, day to day, depending on the inventory on hand. For plant rentals of specific colors of flowering plants and trees, please inquire for a quote. Requests are based on seasonal availability.

PAYMENT IN FULL MUST BE MADE IN ORDER TO RESERVE AND CONFIRM AN EVENT

Private Event Rental Fee:

The cost to rent the outdoor garden venue is \$150/hr. + tax (2 hr. minimum) - you must include your setup & breakdown time in cost). Each event rental includes an extra long farmhouse-style table with seating for up to 35 guests, bistro lighting, surround sound outdoor speakers, use of restroom, and plant green screen setup. Additional amenities & add-ons are available to rent.



Requested Date(s): _____

Time: _____

Total Due: _____

Please ensure that you have enough time allocated for event setup and breakdown. Each additional 1/2 hour over the reservation time is \$50 per extra 1/2 hour and will be debited from debit/credit card on file. 2 hour minimum for all reservations.

PLEASE REVIEW AND INITIAL ALL RULES & REGULATIONS THAT ARE IN PLACE. FAILURE TO DO SO OR COMPLY WITH NURSERY RULES WILL RESULT IN ADDITIONAL CHARGES.

CLIENT MUST READ AND INITIAL EVERY SECTION

CANCELLATIONS

— Payment in full is due at time of booking. In the event of a cancellation half of the total amount paid is NON-REFUNDABLE. If you should have to cancel your event, you will need to provide at least a 30 day notice to receive half of the amount paid back. Less than 30 days' notice from scheduled event will forfeit all funds. There are **no refunds due to weather** except those that cause emergency closures. Rescheduling is an option.

MEDIA RELEASE

— By initialing here you are authorizing Wildwood Garden Shoppe & Nursery to use any photos and videos from your event for promotional purposes on our website and social media.

OUTSIDE VENDORS & FOOD TRUCKS

— If you would like to bring in an outside vendor such as a food truck or a photo booth company, you **MUST** have approval prior to the day of the event. Each outside vendor will need to be approved by Wildwood Garden staff, and be licensed and insured. No exceptions.

ALCOHOL

— Is only permitted in the nursery to those who are 21 and up. It is the responsibility of the client to make sure that all of your guests obey local alcohol laws. We also offer customizable bar packages.

PARKING

— Parking is located in front of Wildwood Garden. No vehicles (including vendor vehicles) may be left in the parking lot overnight. Vehicles left overnight are subject to being towed at owners expense.

SETUP & CLEANUP

— Anyone attending the event (this includes all guests and vendors) must exit the grounds no later than the reserved / contracted time. The actual setup, takedown, and cleanup is the client's responsibility. If cleanup is required by Wildwood Garden staff, it will result in additional charges of \$125/hr. Any items (decorations, arbors, extra tables etc.) used for your event may not be left overnight.

PANDEMIC FORCE MAJEURE CLAUSE

— Neither Party will be liable for any failure or delay in performing an obligation under this Agreement that is due to any of the following causes, to the extent beyond its reasonable control: acts of God, accident, riots, war, terrorist act, epidemic, pandemic, quarantine, civil commotion, breakdown of communication facilities, breakdown of web host, breakdown of internet service provider, natural catastrophes, governmental acts or omissions, changes in laws or regulations, national strikes, fire, explosion, generalized lack of availability of raw materials or energy. For the avoidance of doubt, Force Majeure shall not include (a) financial distress nor the inability of either party to make a profit or avoid a financial loss, (b) changes in market prices or conditions, or (c) a party's financial inability to perform its obligations hereunder.

Client's Signature: _____

Date: _____

Print Name: _____

Wildwood Representative: _____

Date: _____

Print Name: _____

Credit Card Authorization:

Card Type: MasterCard Visa Discover AMEX Other: _____

Check here if paying by check

Cardholder Name (as shown on card): _____

Card Number: _____

Expiration Date (mm/yy): _____ Security Code: _____

Cardholder Billing Address: _____

City: _____ State: _____ Zip Code: _____

Email to send confirmation and receipt to: _____

I authorize Wildwood Garden Shoppe & Nursery to charge to my credit card provided above in case of any accidental damages. I agree that I will pay for this purchase in accordance with the issuing bank cardholder agreement.

Cardholder Signature: _____

Print Cardholder Name: _____

Date: _____

If paying by check, please make payable to Wildwood Garden Shoppe, and mail or deliver to: 6 10th Avenue, Shalimar FL 32579

Once the agreement and payment have been confirmed a confirmation letter and receipt of payment will be emailed or mailed to client as final confirmation.



Wildwood Garden Shoppe & Nursery
6 10th Avenue Shalimar FL 32579

@wildwoodbyaranda.com

VENUE RENTAL OVERVIEW

Dining / Event Space

One extra large farmhouse-style wooden table (accessory tables & white wooden folding chairs available with rental fee). Seating at the table can accommodate up to 30 guests. Extra event tables and chairs may be brought in.

Bistro / Twinkle Lights

Sun Shade Covering - great for daytime booking

Use of outdoor surround sound speaker system with access to your own play list through Spotify

Use of electrical outlets (must provide your own extension cords)

Use of Restroom

Use of Trash Cans

Tabletop lanterns (\$10 rental fee, each lantern)

Tower Heaters (\$125 rental fee, each tower)

Upon request, the shoppe can remain open for a boutique shopping experience

Plant / Green Screen Setup

A variety of green plants and shrubs are positioned, with intention, throughout the dining venue nook, creating a magical and whimsical garden experience. We will do our best to accent with foliage and flowers to compliment event themes. This is based on availability of plants currently situated on the nursery grounds at the time of event. If additional, or specific plants requested, a plant rental will be added expense.

Decorations

Wildwood staff does not decorate, however decorations are allowed. Please discuss and confirm all decoration ideas at booking. Please also secure the necessary time to accommodate setup, breakdown and cleanup. Please no use of Command Strips or anything that will leave behind a sticky residue. Please no use of silly string, glitter, confetti, rice, or anything that could be potentially harmful to the plants or wildlife in the garden. Please no use of flamed candles.

Food, Beverage & Alcohol

Outside food and beverage vendors are permitted, including alcohol, however all vendors must be licensed and insured. A waiver will need to be signed agreeing that only those who are 21 and over will be allowed to consume alcoholic beverages on property. It is the responsibility of the contractee, to ensure that all guests obey local alcohol laws. We do offer an approved vendor list.

Venue Rental Cost

\$150 / hr. + tax (2-hour minimum). Set-up and breakdown time must be included in your calculated rental time. Private venue waiver will need to be signed and returned with payment, in full, in order to reserve your after-hours venue space.

Wildwood Garden Shoppe & Nursery
6 10th Avenue Shalimar FL 32579

wildwoodbyaranda.com